






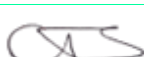




POLICY TITLE	Behaviour Policy
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REVIEWS COMPLETED

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DETAILS OF POLICY UPDATES

DATE	DETAILS

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1 INTRODUCTION

Tute believes that behaviour and progress are intrinsically linked. Tute is therefore committed to creating a positive learning environment underpinned by high-quality teaching, aspirations for all, and a culture of praise, recognition and self-discipline. We expect everyone in our learning community to work together positively to create a calm environment where pupils and adults may work purposefully, feel secure, happy, and confident. All Tute lessons are recorded meaning that any excellent or poor behaviour can be reviewed by teachers, both at Tute and at the commissioning organisation.

2 PURPOSE AND AIMS

- Create a secure, stimulating, caring environment in which effective learning can take place.
- Have the highest expectations of student behaviour to ensure that all students make outstanding progress.
- Create an atmosphere where achievement is respected and valued by all.
- Establish good working relationships and encourage mutual respect amongst all members of the class, including the teacher.
- Work with commissioning bodies and students to encourage good behaviour and to establish good patterns of behaviour where there are difficulties.
- Identify levels of behaviour and to ensure rewards and sanctions are fairly apportioned according to the behaviours demonstrate.
- Develop individual potential, recognising and celebrating personal milestones.
- Encourage students to take responsibility for their own actions and ensure that they act as responsible members of the class, giving positive impressions within it
- Prevent bullying.

2.1 Expectations

Students will be expected to:

- Conduct themselves in the Learning Cloud in a safe, sensible, manner and show regard to others.
- Arrive on time to lessons.
- Bring equipment appropriate for the lesson.
- Follow reasonable instructions given by the teacher.
- Behave in a reasonable and polite manner to all staff and pupils.
- Show respect for the opinions and beliefs of others.
- Complete all class work in the manner required.
- Hand in homework at the time requested.
- Show respect for the working environment.
- Follow the Tute rules that are set out at the beginning of a programme.
- Always try your best

Teachers will be expected to:

- Arrive early to lessons to greet students as they log in and to begin learning promptly.
- Set Tute standards of behaviour, using positive ways of maintaining high levels of behaviour, consistently role modelling these expectations.
- Reinforce clear expectations of behaviour.
- Deliver a suitably planned and structured lesson which meets all individual needs.
- Deal with incidents of inappropriate behaviour by following Tute's procedures (three warnings)
- Promote and reinforce positive behaviour in the classroom.
- Not tolerate any disrespectful behaviour.
- Give appropriate praise and reward good behaviour.
- Report good or poor behaviour to the commissioning organisation.

3 PROCESS AND PROCEDURES

If a student's behaviour does not allow others to learn, or should following the above fail to achieve behaviour that is conducive to learning, please use the "3 strikes and you're out" process:

1 Set behaviour expectations.

The below image shows the Learning Cloud default screen. Teachers set expectation at the beginning of any new programme and when necessary, throughout.

WELCOME TO YOUR TUTE LESSON

While your teacher is getting today's lesson ready, here's a recap on what we expect in lessons

TUTE TEACHERS WILL:

- Plan engaging lessons to help you make progress and grow in confidence
- Arrive early to lessons to greet you as you log in
- Make sure you know the standard of behaviour we expect from you
- Not tolerate any disrespectful behaviour
- Share your progress, engagement with your teachers after every lesson

WE EXPECT YOU TO:

- Attend all lessons on time and stay until the end
- Complete all work asked by your teacher
- Respect everyone in the Learning Cloud
- Let your teacher know if you need support
- TRY YOUR BEST!

SAFEGUARDING

This means keeping you safe. It is our priority. We will always tell your school if we are concerned about your wellbeing.

Do not share any personal information

It's important you **do not** share personal information during a Tute lesson or in Tute's Learning Base that could allow another individual to contact you, either online or offline, e.g:

- Address
- Telephone numbers
- Social media
- Gaming handles

If you have **any concerns** about yourself or someone else in your class, let your teacher know or email safeguarding@tute.com.

2 **1st lapse in behaviour:**

Explain to the student that what they have done is not acceptable, be specific about the behaviour and explain why it is not acceptable. Inform the student they are being issued their first warning.

3 **2nd lapse in behaviour:**

Explain to the student that what they have done is not acceptable, be specific about the behaviour and explain why it is not acceptable. Inform the student they are being issued their second warning. Explain to the student that they have a choice to continue the behaviour and be removed from the lesson or that they can follow the rules and keep learning.

4 **3rd lapse in behaviour:**

Explain to the student that what they have done is not acceptable, be specific about the behaviour and explain why it is not acceptable. Inform the student they are being issued their second warning. Explain to the student that they made a choice to continue the behaviour despite chances to remedy. Inform the student that they are being removed from the lesson and that their link person at the organisation will be notified.

If the student returns, remove them again without drawing attention to it. This shows others in the class that they cannot misbehave in such a way and be given a second chance. Complete an incident report if the behaviour was relating to a safeguarding issue.

Always remain calm.

Highlight the progress tracker in yellow to communicate to the organisation contact that the student has been removed.

If the student's behaviour was particularly disruptive, or is frequent, contact the organisation to inform them and to work together to improve. Of course, there is discretion here given the subjectivity of poor behaviour but, for consistency, the above must be followed as much as is practical to do so.

4 RELATED POLICIES

- Safeguarding Policy
- Anti-Bullying Policy
- Allegations Policy
- Whistleblowing Policy
- Code of Conduct
- Serious Incident Policy
- GDPR Policy

5 PROFESSIONAL BOUNDARIES

We expect that all members of staff demonstrate a professional level of conduct that is appropriate in the context of working in the virtual world.

Staff must ensure that communication with students is within clear and explicit professional boundaries staff must be fully aware to ensure that nothing they say or do, including using social networking sites, which would result in bringing Tute's name into disrepute.

6 ANNUAL REVIEW

The Behaviour policy will be reviewed on an annual basis.